Board Meeting Agenda

Portage Public Library Board of Trustees Meeting

May 1st, 5:30PM

Location: 704 Main Street, Portage, PA 15946

I. Call to Order

- Welcome
- Roll call of members present

II. Approval of Previous Meeting Minutes

• Review and approval of minutes from the previous board meeting

III. Public Comments

• Opportunity for members of the public to address the board (3-5 minutes per speaker)

IV. Director's Report (Submitted prior to the meeting)

- Library programs and events update
- Facilities maintenance and improvements
- Outreach and community engagement activities

V. Treasurers Report

• Financial report and budget update

VI. Old Business

1. Motion to approve the Behavior Policy as presented by the Personnel Committee

VII. New Business

- 1. Motion to approve the Summer Program at the Park.
- 2. Motion to approve the book sale proposal as presented by the Library Director.
- 3. Motion to approve _____ for the Work Study Position.
- 4. Motion to deposit the Community Foundation Endowment Fund money into the Fundraising Account to pay for the door project.
- 5. Motion to approve the purchase of an AED and training for the library staff, volunteers, and board members with the Lee Initiatives Grant.

VIII. Committee Reports

• Reports from any board committees (e.g., finance, personnel, fundraising)

X. Board Member Comments

XI. Executive Session (if needed)

• Discussion of confidential or personnel matters (if required)

XII. Next Meeting Date and Adjournment

- June 5th, 5:30PM at the Portage Public Library
- Adjournment of the current meeting

Note: The agenda is subject to change, and additional items may be added at the discretion of the Board President or with the consent of the majority of board members. <u>Board members are</u> <u>encouraged to review relevant documents and reports before the meeting</u>.