

**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**CAMBRIA LIBRARY ASSOCIATION**  
**March 20, 2024**

The meeting of the Board of Directors of the Cambria Library Association was held in the Conference Room on March 20, 2024

Members Present: Cathy Torok, Bill Lantzy, Yamilia Audisio,

Members via Phone: Alan Metzler, Marlin Plymette, Rev. Sylvia King,

Members Absent: Geoffrey Rumpf, Warren “Tripp” Crilly

Others: Ashley Flynn, Maria Cuccaro, Leanne Zdravecky, Joel Wagner

Call to Order:

The meeting was called to order by Bill at 4:00.

Consent Agenda:

Bill asked Maria about the status of the Annual Reports. Maria shared that all the districts did turn them in ahead of OCL’s new deadline. A motion to approve the meeting minutes of February 21, 2024, was made by Yamilia, and seconded by Cathy. Motion carried.

Treasurer’s Report:

Leanne reviewed the financials with the Board. The fund drive is performing very well, at 405% over what was estimated. The overage in Building and Repairs is money that we were prepared by ARPA funds.

Chairman’s Report:

Tripp submitted his resignation from the board. We are working on planning for the Strategic Plan in 2025.

Director’s Report:

*Library Services:*

Prepping for SummerQuest and how to make the program planning process a little more streamlined during the in-between time of SummerQuest and Library Market.

*Grant Updates:*

April 9<sup>th</sup> is the due date for the 2-million-dollar grant. Barb and Ashley are working hard to get everything together. The 1<sup>st</sup> floor of the library will be the first focus for renovation. Then we will work on getting fundraising for the other floors.

*Staffing Updates:*

Joel Wagner was introduced as the Administrative Assistant position. Two security guard positions are open.

*Friends of the Library:*

The bookstore manager is resigning in April. Ashley let their Board know that the library could not support another position there, and they would have to handle it on their own.

*GBBN Floor Plans:*

The pricing is now available for the floor plans.

*Internal Process Improvements:*

Improved workflow processes, with Library Market and Donor perfect to help with tracking and time management.

*Networking:*

Ashley has had several meetings with Frank Burns and Matt McCarry, and they went well. She also met with the new Commissioner.

*Community Impact Award:*

The library won the Community Impact award from the Cambria Regional Chamber of Commerce. The Library provided Chipotle to all the staff in celebration of winning the award.

*Annual Report:*

The Annual Report has been submitted for review. We had more visitors than the year before, and great attendance at our programs, especially Children's.

*Exposure Draft of Regulations:*

Ashley shared that a draft was available and how that impacts the libraries.

Committee Reports

Governance:

Two vacancies need to be filled, and three terms are coming up.

Finance: None.

HR Committee: None.

Building: Alan asked about the cost to get asbestos removed.

System: A draft letter will be sent to the system asking for a four percent increase.

Technology: the committee met on Monday March 18<sup>th</sup>. A report was presented for Ashley and others to review.

Old Business

- Alan wanted to acknowledge that the parking lot work was approved.
- The behavior policy was updated, a one sentence change regarding unattended children has been amended to not allow any child 12 years old or younger on the children's floor without an accompanying adult. A motion to approve the change was moved by Cathy and seconded by Bill, with all present in favor. None opposed. Motion carried.

## New Business

- Alan proposed a motion to accept the resignation of Tripp Crilly from the board. Bill made the motion, Cathy seconded, and all present in favor. None opposed. Motion carried.
  
- Alan proposed a motion to appoint Abby Panek to the board. Yamilia made the motion, Bill seconded the motion, with all present in favor. None opposed. Motion carried.

A motion to adjourn regular session and enter executive session was made by Bill Lantzy and seconded by Cathy Torok, with all in favor at 5:02 PM.

A motion to leave executive session and adjourn the meeting was made by Cathy Torok at 5:14 pm and seconded by Yamila Audisio with all in favor.