

Board Meeting Agenda

Portage Public Library Board of Trustees Meeting

July 3rd, 5:30PM

Location: 704 Main Street, Portage, PA 15946

I. Call to Order

- Roll call of members present

II. Approval of Previous Meeting Minutes

- Review and approval of minutes from the previous board meeting

III. Public Comments

- Opportunity for members of the public to address the board (3-5 minutes per speaker)

IV. Director's Report (Submitted prior to the meeting)

- Discussion on Candy Bar Fundraiser
- Discussion on PREF Name Board tickets
- Discussion on the Library of Things
- Discussion on possible sponsorship for tables and chairs
- Discussion on obtaining a quote for signage in the back of the building. A sponsor will be presented
- Discussion on Cyber Security Pilot Program Grant
- Discussion on Keystone Grant application for a capital improvement project
- Notification of Vacation Day on Saturday, August 24th

V. Treasurers Report

- Financial report and budget update

VI. Old Business

VII. New Business

1. Motion to pursue the Digital Connectivity Grant for a total of ____ (min 20) devices.
2. Motion to approve the 2025 fundraising schedule.

VIII. Committee Reports

IX. Board Member Comments

X. Next Meeting Date and Adjournment

- August 7th, 5:30 PM at the Portage Public Library
- Adjournment of the current meeting

Note: The agenda is subject to change, and additional items may be added at the discretion of the Board President or with the consent of the majority of board members. **Board members are encouraged to review relevant documents and reports before the meeting.**