

Board Meeting Agenda

Portage Public Library Board of Trustees Meeting

Dec 4th, 5:30PM

Location: 704 Main Street, Portage, PA 15946

I. Call to Order

- Roll call of members present

II. Approval of Previous Meeting Minutes

- Review and approval of minutes from the previous board meeting

III. Public Comments

- Opportunity for members of the public to address the board (3-5 minutes per speaker)

IV. Director's Report (Submitted prior to the meeting)

- Highlighted by the Director

V. Treasurers Report

- Financial report and budget update

VI. Old Business

VII. New Business

1. Motion to approve the Director's Request for the use of vacation time on Dec 28th. The Library will be closed this day.
2. Motion to approve the Cambria County Library System Agreement
3. Motion to approve the pursuit of the Play and Grow Library Grant to fund the _____ Project.
4. Motion to approve _____ as the Library Assistant at the rate of ____ per hour and _____ hours per week.

VIII. Committee Reports

IX. Board Member Comments

X. Executive Session

Personnel Discussion

XI. Next Meeting Date and Adjournment

- Jan 8th, 5:30 PM at the Portage Public Library
- Adjournment of the current meeting

Note: The agenda is subject to change, and additional items may be added at the discretion of the Board President or with the consent of the majority of board members. **Board members are encouraged to review relevant documents and reports before the meeting.**