

## **Board Meeting Agenda**

### **Portage Public Library Board of Trustees Meeting**

**April 2<sup>nd</sup>, 5:30PM**

**Location:** 704 Main Street, Portage, PA 15946

#### **I. Call to Order**

- Welcome
- Roll call of members present

#### **II. Approval of Previous Meeting Minutes**

- Review and approval of minutes from the previous board meeting

#### **III. Public Comments**

- Opportunity for members of the public to address the board (3-5 minutes per speaker)

#### **IV. Director's Report (Submitted prior to the meeting)**

#### **V. Treasurers Report**

- Financial report and budget update

#### **VI. Old Business**

1. Update on turf lot renovation and borough council meeting

#### **VII. New Business**

1. Motion to approve the Library Director's request for a book sale in June with the presented dates and prices.
2. Motion to approve Library Director's request to conduct furnace and HVAC unit service work for a cost not to exceed \_\_\_\_\_.

#### **VIII. Committee Reports**

- Reports from any board committees (e.g., finance, personnel, fundraising)
- Dueling Pianos Update – Event will be held on April 5th

#### **X. Board Member Comments**

#### **XI. Executive Session (if needed)**

- Discussion of confidential or personnel matters (if required)

#### **XII. Next Meeting Date and Adjournment**

- May 7th, 5:30PM at the Portage Public Library
- Adjournment of the current meeting

**Note:** The agenda is subject to change, and additional items may be added at the discretion of the Board President or with the consent of the majority of board members. **Board members are encouraged to review relevant documents and reports before the meeting.**