### **Board Meeting Agenda**

## **Portage Public Library Board of Trustees Meeting**

Oct 9th, 5:30PM

Location: 704 Main Street, Portage, PA 15946

#### I. Call to Order

• Roll call of members present

## **II. Approval of Previous Meeting Minutes**

• Review and approval of minutes from the previous board meeting

#### **III. Public Comments**

• Opportunity for members of the public to address the board (3-5 minutes per speaker)

# IV. Director's Report (Submitted prior to the meeting)

• Highlighted by the Director

## V. Treasurers Report

• Financial report and budget update

### VI. Old Business

#### VII. New Business

- 1. Motion to approve the purposed plan for state aid.
- 2. Motion to approve Employee 102 resignation with permission to advertise.
- **3.** Motion to approve \_\_\_\_\_ quote for snow removal.

### **VIII. Committee Reports**

#### IX. Board Member Comments

### X. Executive Session – Personnel Discussion

### XI. Next Meeting Date and Adjournment

- Nov 6th, 5:30 PM at the Portage Public Library
- Adjournment of the current meeting

**Note:** The agenda is subject to change, and additional items may be added at the discretion of the Board President or with the consent of the majority of board members. <u>Board members are</u> encouraged to review relevant documents and reports before the meeting.