

**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**CAMBRIA LIBRARY ASSOCIATION**  
**January 21, 2026**

The meeting of the Board of Directors of the Cambria Library Association was held in the Conference Room of the Cambria County Library on January 21, 2026

Members Present: Bill Lantzy, Ryan Cooper Edwards

Members via Phone: Alan Metzler, Heidi Niebauer, Cathy Torok, Marlin Plymette, Rev. Sylvia King

Members Absent: Yamilia Audisio, Abby Panek

Others: Ashley Flynn, Maria Cuccaro, Leanne Zdravecky, Joel Wagner, Abby Lukiewski

Call to Order: Bill Lantzy called the meeting to order at 4:00 PM.

OCL Spotlight:

Abby Lukiewski from OCL was the meeting's special guest. She serves as the State Services Advisor, and introduced herself, explaining her role within OCL and how she works with and aids libraries across the state. She fielded questions from the board regarding what she does and how she advises libraries that she works with.

District Consultant/County Coordinator's Report:

There were no issues with the library audits that have been received thus far. Maria had a meeting with the new director of South Fork and is concerned she may not be able to get the certifications needed for her position within the next two years.

Minutes of December 3, 2025

A motion to accept the reports and minutes of December 3, 2025 was made by Torok and seconded by Cooper Edwards with all in favor.

Treasurer's Report:

Cooper noted that we received our funding and were able to pay off the loans we temporarily took to cover expenses until that came through.

Chairman's Report:

Alan will provide commentary during Ashley's report as needed, in lieu of his own report.

## Director's Report:

### A) Library Services

All of our services have been moved to the 1st floor of the building. We also had a few successful fundraisers in the last quarter of 2025, and the Pennsylvania Room is almost completely put back together.

### B) Dine Outs

Ashley felt positive about the results of the dine out fundraises we had and feels it is something we will try again in the future.

### C) Building Updates

We have another construction meeting upcoming. The renovation work seems to be on track.

### D) Staffing Updates

One of our Food Insecurity-funded children's department employees has accepted a full-time position elsewhere, so we have an open position we are trying to fill.

### E) Legislative Updates

Ashley and Alan have had positive meetings with Representative Rigby and Senator Langerholc, who have been trying to direct us towards available funding opportunities.

### F) Literacy Council

Ashley went over our current relationship with the Cambria County Literacy Council and what they currently have and do in our library.

### G) Learning Lamp

Leah Spangler reached out to Ashley asking her if she'd be interested in serving on their board. Ashley anticipates joining their board or one of their committees this spring, and she feels there is a lot of overlap between the library's mission and the Learning Lamp's.

### H) Strategic Plan 2025 Overview

The strategic planning team reviewed their 2025 accomplishments and began to establish their expectations for 2026.

### I) System Pricing Conversation

We are currently working to better define the services we offer to the other libraries in the district and the prices we charge for that. We are aiming to offer a wide range of printing services, including larger scale print jobs.

### J) Digital Library Cards

We are going to be offering digital library cards as an option for our patrons. This will allow them to use their library card instantaneously without the need for a physical library card, allowing them quicker access to our online services.

### K) Warming Shelter

We are now listed as a warming shelter with the county, which allows us to provide services in situations where the Red Cross would be involved. We've already informally provided some services in the past but now we can do so in a more formal capacity.

L) Insurance Renewal

Leanne and Ashley have a meeting with our insurance broker. Ashley will be sending a detailed email to the board after that meeting about any changes to expect.

M) Grand Re-opening

There are preliminary talks about what our plans for the reopening of the first floor will be after the renovations are complete. Ashley is hoping to do a large event of some sort when that time comes.

Committee Reports:

A) Governance

I) Treasurer's Bond

- i. We are working on getting a treasurer's bond and working through getting that set up.

B) Finance

- I) Nothing to report.

C) HR

- I) Nothing to report.

D) Building

- I) Alan is impressed with the work being done on the building so far and is appreciative of the help we get from our owner's representative.

II) Cafe RFP

- i. We are looking at options for a cafe in the library in the future. We've planned the renovation to account for having a space that could potentially host something like that.

E) System

I) System Member Agreement

- i. The system agreement has been updated for 2026, which has seen the elimination of one item and tightening up of the rest.
- ii. A motion to approve the 2026 System Member Agreement as presented was made by Bill Lantzy and seconded by Heidi Niebauer, with all in favor.

II) Documents Requiring Approval

- i. Letters to Beaverdale and South Fork will be sent out to them laying out the issues they are currently facing and requesting them to create a plan by March 31 to address them.

III) Compliance Checklist

- i. Barb created a compliance checklist for the other system libraries, which will allow them to review themselves and keep track of what they've done and what they need to do.

F) Technology

- I) We are waiting for the vendors to get back to us for setting up implementation of our category two hardware.
- II) We're waiting to hear back on the security pilot funding.
- III) Ashley and Rich are starting to work through e-rate for 2026.

Old Business

1. Ratify audit e-vote

A motion to accept the 3-year proposal submitted by Barnes-Saly for audits/financial reviews for all 14 system member libraries was made by Cathy Torok via email on December 10, 2025. It was seconded by Abby Panek, and yes votes were made by Marlin Plymette, Bill Lantzy, Yamila Audisio, Alan Metzler, and Heidi Neibauer.

2. Ratify 2026 meeting dates evote

A motion to approve the 2026 board meeting dates as presented was made by Abby Panek via email on December 16, 2025. It was seconded by Cathy Torok, and yes votes were made by Cooper Edwards, Alan Metzler, Yamila Audisio, Marlin Plymette, Bill Lantzy, and Heidi Niebauer.

New Business

1. Approving Director's 2026 priorities

Ashley provided a list of her priorities for 2026 as director of the library and reviewed those with the board.

A motion to approve the Executive Director 2026 Priorities as presented was made by Cathy Torok and seconded by Marlin Plymette with all in favor.

A motion was made to adjourn the meeting at 5:25 PM by Cooper Edwards and seconded by Rev. Sylvia King with all in favor.

The next meeting will be February 18, 2026.