

MINUTES
BOARD OF DIRECTORS MEETING
CAMBRIA LIBRARY ASSOCIATION
July 8, 2026

The meeting of the Board of Directors of the Cambria Library Association was held in the Conference Room of the Cambria County Library on July 8, 2026

Members Present: Cooper Edwards, Cathy Torok, Abby Panek, Jasmine Larue, Michael Alberts, Michele Scanlan, Zachary Yonko

Members via Phone: Alan Metzler

Members Absent: Marlin Plymette

Others: Ashley Flynn, Joel Wagner, Leanne Zdravecky, Maria Cuccaro

Call to Order: Cathy called the meeting to order at 4:00 PM.

Introductions: Michele Scanlan is the newest member to join the board. Cathy Torok introduced her to everyone present.

District Consultant/County Coordinator's Report:

Maria gave the reports. There was commentary regarding a conference Maria Cuccaro attended for the district, and Alan Metzler had questions regarding one of the workshops there. Cathy had questions regarding a grant that was in the report. Cathy Torok also raised questions about the delay in quarterly financial reports from Hastings and Highland.

Minutes of June 10 and Amended Minutes of May 20, 2026

An amendment to the minutes of May 20 was made. A motion to accept the minutes of June 10 and the amended minutes of May 20 was made by Cooper Edwards and seconded by Abby Panek. All in favor.

Staff Spotlight:

This month's spotlight is on the Circulation department, featuring the manager Nicole Lenz, as well as Mykkie Ritenour and Ceira Williams. Nicole talked about her role as the department head and the things she does. Mykkie and Ceira also introduced themselves and about what they do as part of the circulation staff.

Treasurer's Report:

Cooper Edwards presented the treasurer's report. He had questions for Leanne about the pension and workman's compensation figures listed on it. He was pleased that our budget seems to be on track so far. A discussion was had regarding the state budget delay and the impact that has on the library's budget and operations.

Director's Report:

A) Library Services & Outreach

Summerquest is going strong and we've had a good turnout, and we've been doing more outreach for back-to-school things and at the farmers' market.

B) Building Updates

The carpet seems like it'll be ready for installation soon on the first floor. Ashley is concerned about additional charges we may incur as a result of the delay with the carpet.

C) Grant Updates

The Langerholc grant was submitted a few weeks ago, and we are getting ready to apply for the CFA fall migrant.

D) Staffing Updates

We are currently trying to hire for the technology administrator position. The marketing position has been filled by Ryan Stacy, who is currently a reference librarian here. We're also making attempts to fill said reference librarian position now.

E) State of the City Address

The library had a very complimentary shoutout in the state of the city address by Art Martynuska.

Committee Reports:

A) Governance

Nothing to report.

B) Finance

Jasmine Larue will be added to the Finance committee.

C) HR

Nothing to report.

D) Building

Nothing to report.

E) System

There will be a meeting soon. There are also upcoming changes to the SALSA applications that libraries fill out for their subsidy.

F) Technology

Nothing to report, once new technology administrator is hired, he will be brought on board and caught up to speed.

Old Business

1. Ratify windows vote

A motion to approve replacement of the first-floor windows not to exceed \$55,000, was made via email by Zachary Yonko via email on June 30, 2026. It was seconded by Abby Panek with yes votes by Cooper Edwards, Cathy Torok, Marlin Plymette, and Michael Alberts.

New Business

A new photography and recording policy has been proposed for the library. A motion was made to approve the policy by Alan Metzler and seconded by Jasmine LaRue with all in favor.

A motion was made to enter executive session by Cooper Edwards and seconded by Zac Yonko. All in favor.

A motion to exit executive session and adjourn the meeting was made by Alan Metzler and seconded by Abby Panek with all in favor.

Next meeting will be August 19 at 4 PM.